



FCJ College Benalla

DEPUTY PRINCIPAL - COMMUNITY

COMMITMENT TO CHILD SAFETY

All students enrolled, and any child visiting FCJ College, have a right to feel safe and be safe. The wellbeing of children in our care will always be our first priority and we have zero tolerance to child abuse. We aim to create a child safe and child friendly environment where children feel safe and are free to enjoy life to the full without any concern for their safety.

THE POSITION

The Deputy Principal Community will work in partnership with the Deputy Principal Learning as part of the College's Executive Team to strategically lead a well-community. Building from our rich Catholic heritage, in the FCJ tradition, the Deputy Principal Community leads our evolving community into the future. The Deputy Principal Community will support the Principal in all aspects of College Leadership and will be committed to reflecting on, developing and articulating the vision and future direction of FCJ College.

Key Attributes	<ul style="list-style-type: none"> • Registration as a teacher with the Victorian Institute of Teaching or equivalent State body. • Post Graduate qualifications (Theology, Leadership, Education etc) <i>or be working towards.</i> • Accreditation to teach Religious Education or Lead in a Catholic School <i>or be working towards.</i> • Be an outstanding educator
Reports to:	<ul style="list-style-type: none"> • The Principal
Child Safety	<ul style="list-style-type: none"> • Be familiar and comply with the school's child-safe policy, code of conduct and any other policies and procedures relating to child safety. • Assist in the provision of a child safe environment for all students. • Demonstrate a duty of care to all students in relation to their physical, and mental wellbeing.
Leading Community	<ul style="list-style-type: none"> • Support the Director Catholic Identity to continue to promote our Catholic tradition and to strengthen our evolving story through formation of staff, students and community. • Work with the Director Catholic Identity to ensure relevant and meaningful connections with the Parish are maintained and enhanced. • Oversee the Catholic Identity accreditation process for teaching staff at the College. • In conjunction with the Deputy Principal Learning, ensure Catholic Identity Accreditation opportunities are built into the professional learning of the College. • Support the Director Wellbeing to develop internal and external supports for wellbeing, including staff wellbeing. • Lead the College's Child Safety Framework inclusive of the Child Safe Standards and Ministerial Order 1359. • Is a Child Safety Officer at the College • Develop, implement and continually review the student management policy and procedures.

	<ul style="list-style-type: none"> • Collect and report on data associated with student management for various stakeholders. • In conjunction with various leaders, oversee all College events, including transition events. • Assist the Principal with enrolment interviews, enrolment process and inducting new students into our College. • Organise and lead the student leadership processes (leaders and SRC). • Develop a strategic approach to community engagement that provides opportunities for parent/carer engagement in all aspects of College life. • Implement and review the College’s F.I.R.E Carrier Covenant. • Oversee the College’s student Immersion Programs – Philippines, Northern Australia, Japan • Work to build an active alumni community in the college.
Shared Executive Responsibilities	<ul style="list-style-type: none"> • Promote the Catholic Identity of the College • Staff induction processes • Policy Development • School review processes <ul style="list-style-type: none"> • Strategic leadership of the College
Key relationships	<p>The Deputy Principal Community will support and grow the capacity of the following roles/teams at FCJ College:</p> <ul style="list-style-type: none"> • Director Catholic Identity • Director Wellbeing • SWPBS Team Leader and team • Laudato Si Action Team • Student Leaders and SRC • Community Engagement Officer <p>The Deputy Principal Community will be a member of the following College Teams:</p> <ul style="list-style-type: none"> • College Leadership Team • College Management Team <p>The Deputy Principal Community may also be required to join College Council Committees (for example, Finance, Risk & Governance, Future Provisions) and the FCJ College Consultative Committee. And/or report to these committees as requested.</p>
Professionalism/ Ethos and the Mission of the College	<ul style="list-style-type: none"> • Be punctual for all duties • Presents self appropriately, following dress-code as required • Keeps privileged information to which he/she is privy by the virtue of the employment position confidential. • Responds to own training/development needs. • Seeks feedback on own performance. • Participates in appraisals • Maintains highly effective working relationships with all staff. • Cooperates with colleagues to achieve the implementation of all College policies and procedures. • Participates in meetings as required. • Complies with all policies and directives issued by the College including OHS and FCJ College Staff Code of Conduct. • Any other duties, as directed by the Principal.